



**CHARLOTTE COUNTY - PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION**

**MINUTES OF THE OCTOBER 17, 2018
CITIZENS' ADVISORY COMMITTEE (CAC) MEETING**

MEMBERS ATTENDING

John Burrage, CAC Chair, South County Representative
Robert Logan, Mid County Representative
Dianne Quilty, Mid County Representative
Jim Brown, South County Representative
Pauline Klein, At-Large Representative

MEMBERS ABSENT

Grover Mudd, At-Large Representative
Vacant, West County Representative
Joanna Drinkwater, Mid County Representative
Steve Schoff, CAC Vice Chair, West County Representative
Vacant, South County Representative
Ed Zubal, West County Representative

OTHERS ATTENDING

D'Juan Harris, FDOT
Ravi Kamarajugadda, Charlotte County Engineering Department
Ned Baier, Jacobs Engineering
Gary Harrell, MPO Director
Lakshmi N. Gurram, Principal Planner

1. Call to Order & Roll Call

John Burrage, CAC Chair, called the meeting to order at 1:45 P.M. The roll call was taken using a sign-in sheet.

2. Pledge of Allegiance

All attendees recited the Pledge of Allegiance.

3. Public Comments on Agenda Items

There were no public comments on agenda items.

4. Reports

A. Chairs' Report

Chair Burrage stated that he attended the July 30, 2018 MPO Board Meeting. At the meeting, he emphasized that CAC Members unanimously approved the Agenda Items presented. He mentioned that the Draft Regional Bicycle-Pedestrian Master Plan will be presented at the October 29, 2018 MPO Board meeting for their approval. He also notified one of the CAC member resigned due to the delay in the Burnt Store Rd. widening project. He also handed over newspaper articles regarding traffic congestion and intersections in Charlotte County. The MPO staff stated the article would be placed in the official file generated for this meeting.

B. City of Punta Gorda Report

Mitchell Austin was not able to attend the meeting and there was nothing to report.

C. Charlotte County Report

Ravi Kamarajugadda informed the Committee of several ongoing County projects including 100% completion of the Design for Burnt Store Road project. The Design Plan was sent to the Army Corps of Engineers and Southwest Florida Water Management district (SWFWMD) for clearance. He mentioned the required bonneted bat habitat study has been resolved.

Pauline Klein expressed her concern over the “no right turn on red” at Harbor View Rd. and US 41. She stated that she has observed traffic backed up all the way to Kings Hwy. D’Juan Harris stated that the concern has been brought up before and the FDOT Maintenance and Operations staff is aware of the situation and will follow up at the next CAC meeting.

Gary Harrell responded to James Brown’s concern about the dump trucks speeding on Burnt Store Rd. He mentioned that it is a law enforcement issue and the Sheriffs department should be notified.

5. Florida Department of Transportation (FDOT) Report

D’Juan Harris stated that FDOT’s FY 2020-2024 Draft Tentative Work Program is being pushed back and there will be an E-Public Hearing held online from December 3-7, 2018. CAC members will be briefed on the Work Program on Friday December 7, 2018.

D’Juan Harris noted that construction of I-75 from four to six lanes from Alligator Alley to Georgia State line is completed. FDOT is working on a master plan study stretching from Sarasota County to the Collier County Line including service lanes and managed toll lanes. He stated that this master plan would include three proposed new interchanges (one near the Charlotte/Sarasota line between Kings Hwy and Toledo Blade Blvd, one in Lee County and one in Collier County (at Vanderbilt Drive).

D’Juan Harris informed the Committee that Sara Catala, FDOT had presented an SIS Cost Feasible Plan at the last MPO Board Meeting on July 30, 2018. Unfortunately, the timing was not right for CAC Members to receive a briefing beforehand. She asked that CAC Members contact her should they have any questions.

D’Juan Harris announced that a Mobility Week event would be held at Laishley Park in conjunction with the 3rd Annual Big Orange Music Festival on November 3, 2018. Anyone having questions should contact FDOT staffer David Agacinski.

D’Juan Harris stated that a South West Area Office (SWAO) project management team will be established with three engineers and a planner. He informed the Committee that he will oversee Local Agency Program (LAP) projects for Charlotte County and another five counties in District One.

D’Juan Harris responded to a question regarding the reliever route to I-75 and I-95. He stated that the Central Florida Connector from Immokalee to Polk County is one of the proposed corridors to relieve congestion on I-75, but that the project is on hold.

6. Consent Agenda

A. Approval of Minutes: July 18, 2018 Meeting

B. MPO and Advisory Committees Meeting Schedule for Calendar Year 2019

Bob Logan made a Motion to approve the Consent Agenda. Jim Brown seconded the Motion. The Motion was carried unanimously.

7. FY 2018/2019 – FY 2019/2020 Unified Planning Work Program (UPWP) and FY 2018/2019 Transit & Transportation Disadvantaged (TD) / FTA Section 5305(d) Task 8 Amendments

Gary Harrell stated the MPO received notification from FDOT that the FY 2018/2019 FTA Section 5305(d) Grant was increased. The total additional funds received was \$2,323. The MPO also received notification that \$13,217 of the PL 112 grant was not used by the end of FY 2016/2017. MPO staff recommends adding those funds to Task 4 – Long Range Transportation Plan (LRTP) FY 2019/2020. The MPO is required to amend the FY 2018/2019 – FY 2019/2020 UPWP updating figures to reflect these funds. He walked through the document with the proposed changes.

Pauline Klein made a Motion to recommend that the MPO Board amend the FY 2018/ 2019–FY 2019/2020 Unified Planning Work Program (UPWP)/FDOT Amendment to the Metropolitan Planning Organization Agreement and Transit & Transportation Disadvantage (TD) Planning to include additional funding allocation in Task 8 – Transit & Transportation Disadvantaged (TD) Planning; and moving PL 112 funds to Task 4 - LRTP. The Motion allows for transmittal of the amendment to FTA and FDOT allowing for staff to make minor changes and adjustments based upon input received; and authorize the Chair to sign Resolution # 2018-05. Diane Quilty seconded the Motion. The Motion was carried unanimously.

8. Transit Asset Management/State of Good Repair (TAM/SGR) Performance Measures

Gary Harrell stated that the current transportation act requires the MPOs to adopt Performance Measures for safety, road and bridge conditions and transit asset management. Charlotte County Transit has developed a Transit Asset Management Plan with a due date of October 1, 2018 to the MPO Board. After that date, the MPO is required to adopt regional transit asset management targets or risk the ability of amending the Transportation Improvement Program (TIP) until it is done. The Transit Asset Management Plan includes an inventory that details the mileage, useful life and condition of vehicles. Also reported are the condition and life expectancy of transit facilities.

He mentioned that there are no repercussions for the MPO in adopting after the deadline of October 1, 2018.

Diane Quilty noted that several mini-buses are new, but show 0.0 mileage which does not normally occur.

Bob Logan made a Motion to recommend that the MPO Board adopt the Transit Asset Management/State of Good Repair (TAM/SGR) Performance Measures. Pauline Klein seconded the motion. The Motion was carried unanimously.

9. Charlotte County Regional Bicycle-Pedestrian Master Plan Final Draft

Ned Baier, Jacobs Engineering, Inc briefed the Committee that the recommendation from the last TAC/CAC meetings on July 18, 2018 recommended changes to the Master Plan briefing and to delay the presentation to the MPO Board until the October MPO Board meeting. He noted during his presentation several Master Plan highlights, goals and conclusions. The Vision and Goals have driven the development of the Plan reflecting input from the project scope, staff, Project Steering Committee, MPO Committees and Board, and the public. He listed the recommendations for projects, programs, and policies found in the Plan and noted the costs and projected methods of funding the Plan. In closing, Ned Baier described several Tier 1 project priorities noting they were organized by geographic segments of Charlotte County (West, Mid, and South) with related timeframes.

John Burrage suggested to correct the language for a protected bike lane to either bicycle refuge or zones to prevent any future legalities.

James Brown asked how the cost of projects in the plan were determined. Ned Baier stated that the cost of projects is present-day costs and used FDOTs cost estimating tool for Planning. He emphasized that the projects are on Functional Classified roadways rather than local neighborhoods. Funding was identified from various sources, and new funds were not identified in the Plan. One of the benefits of an adopted Plan is that it would attract new grants for projects.

D’Juan Harris mentioned that a maintenance agreement for facilities on State Roads will be required between the local governments and FDOT for shared use paths that are constructed of asphalt. He also mentioned that FDOT would have maintenance responsibilities for up to 8-foot concrete sidewalks. Anything over 8 ft the local entity should consider responsibility for maintaining the sidewalk.

***Bob Logan** made a motion to recommend the MPO Board adopt the Charlotte County Regional Bicycle-Pedestrian Master Plan Final Draft. **Pauline Klein** seconded the motion. The motion was carried unanimously.*

10. Public Comments

There were no public comments.

11. Staff Comments

Gary Harrell informed members that work on the 2045 Long Range Transportation Plan (LRTP) Update is about to commence. The LRTP Update is the biggest project that the MPO conducts and is completed every 5 years. Given recent technology changes it will be interesting to see whether capacity is increased, maintained or decreased.

12. Member Comments

Gary Harrell responded to Bob Logan’s question regarding the traffic data and when a road is estimated to fail. He said FDOT collects data every year during the peak and off season and projects the data to future years.

Ravi Kamarajugadda mentioned that traffic data is collected on all major roads in the County. According to FDOT the Level of Service calculations on a given road indicates if a road is congested.

13. Adjournment

There being no further business, the meeting was adjourned at 3:17 p.m. The next regularly scheduled CAC meeting will be held on Wednesday, December 6, 2018 at the Eastport Environmental Campus, 25550 Harbor View Road, Port Charlotte in Training Room A beginning at 1:30 p.m.